

INSTRUCTIONS FOR ALARM SYSTEMS (PAS-1)

PASSCODE _____

Introduction:

Your alarm system protects your premises by dividing it into eight zones or areas. Each zone will monitor either:

1. Different areas of your building
2. Different functions

For example, zone 1 may monitor first floor windows, while zone 8 may monitor smoke detectors. On the front of your control these zones have been labeled. Be sure you are familiar with the description of each zone.

Paragraphs that are indicated by a refer to options that may or may not apply to your system. If the has an "X" in it, read the paragraph, as the information pertains to your system. If the is blank, the information does not pertain to your system.

I. Prior To Arming Your System:

Before the system can be armed, all burglary zones must be secure. All burglary zones are secure when the green ready light on your remote control station is on. If the green light is off, one or more zones are violated. Check to be sure all doors, windows and other protected objects are secure.

Refer to the zone indicator lights on the main control panel. If a light is on, the zone is violated--Check that area for a problem.

1. Digital Keypad

Your alarm system is armed by entering in your four or five digit code _____ at the remote control station. The red light will come on and your system is now armed. Exit through your exit/entrance door(s) immediately. You have _____ seconds to leave, (Exit Delay). If the red light did not come on, your system did not arm. Check to see if the green light is on, it must be on to arm the system.

2. Key Station

Your alarm system is armed by turning your key to the right on the remote control station. The red light will come on and your system is now armed. Exit through your exit/entrance door(s) immediately. You have _____ seconds to leave, (Exit Delay). If the red light did not come on, your system is not armed. Check to see if your green light is on, it must be on to arm the system.

II. "Home-Away" Feature

Some systems are equipped with a "Home-Away" feature allowing certain interior protection devices to be on or off when the system is armed. This feature provides homeowners perimeter protection at night, while allowing free access in the house. If your system is equipped with this feature, follow the instructions which apply to your system.

3. Digital Keypad

The "Home-Away" feature on your alarm system is activated by pressing _____ simultaneously on your keypad. When you are leaving and you wish interior protection to be armed, press _____ to the "Away" mode. **THE YELLOW LIGHT SHOULD BE OFF.** At night, if you want only perimeter protection, press your keys to the "Home" mode. **THE YELLOW LIGHT SHOULD BE ON.** Proceed to arm your system.

Note: When yellow light is **on**, motions are **off**.
When yellow light is **off**, motions are **on**.

4. Key Stations

The "Home-Away" feature of your alarm system is activated by using the toggle switch provided on your key station. When you are leaving and you wish interior protection to be armed, move the "Home-Away" switch to the "Away" position. At night, if you only want perimeter protection, move your switch to the "Home" position. Proceed to arm your system.

III. Upon Entering:

1. On entering through a delayed entry zone, a tone will be heard from a small buzzer. **YOU HAVE _____ SECONDS** to turn the system off.
2. Proceed directly to the remote control station and turn the key switch (or enter your code) to turn the system off. The sounder will stop and the red light will go off when the system has been turned off.

IV. If The Alarm Sounds

- A. A yelping sound denotes burglary and steady tone is fire.
- B. Turn the key switch (or enter your code) to turn off the alarm.
- C. If the alarm **SIREN** sounded for more than 15-20 seconds, the signal will be transmitted to American Alert. The central station will be calling you. Be prepared to give correct Pass code number to the dispatcher if everything is O.K. If there is a problem, give dispatcher a wrong number and they will call the police.

V. If The Fire Alarm Sounds:

- A. If the fire alarm sounds, you will hear a steady horn-like sound.
- B. Turn your key switch (or enter your code) to stop the siren.
- C. The alarm signal **WILL** be transmitted to the American Alert alarm center. The central station will be

calling you. Be prepared to give correct Pass code number to the dispatcher if everything is O.K. Explain to the dispatcher what happened, and let them know if the fire department is needed or not.

D. After waiting a while to clear any smoke from the air, push the small reset switch on the Master Alarm Panel to reset any smoke detectors.

VI. System Test Feature

Your alarm system monitors your premises 24-hours a day. Unlike a television, it is not turned on only when you need it. Since it operates continuously, it is imperative that you test your system periodically. To test the system, first make sure the system is disarmed. Then place the test switch on your main control panel to the test position and proceed to arm your system. You may now try the doors and other protection devices, they will sound the siren for two seconds and then reset. When you are done, disarm the system, push the test switch back up, and operate the key or enter your code once to silence the sounder.

VII. Forced Arming

To arm the system when the ready light is "Off", press the forced arming switch on main control panel down into the forced arming position and arm your system. The red light will come on and your entry warning buzzer will start pulsating. The system is now armed, but your premises are not fully protected. This procedure should only be used when absolutely necessary. If you have trouble securing one or more zones, American Alert SHOULD BE NOTIFIED.

VIII. Emergency Alarms

American Alert systems are capable of providing emergency alarm signals for our customers. If your system has an emergency panic, fire, medical, or hold-up alarm, please read the appropriate set of instructions:

Built into your digital keypad is a set of keys (* #). To send an emergency alarm, these two keys must be pressed simultaneously. This sends a _____ alarm to our central station, and we notify the proper authorities.

Your system has an emergency plate with 3 buttons on it. They are police, medical, and fire. When pushed, they will notify our Central Station as to what kind of assistance you require.

Your system has a remote panic button installed in the _____ room. When this button is pressed, it sends a(n) _____ alarm into the Central Station and we will notify the proper authorities.

Your system is equipped with a wireless transmitter which sends a(n) _____ alarm into the Central Station when pressed. We treat this as a(n) _____ Emergency and notify the proper authorities. Your transmitter has an effective range of _____ feet.

Your alarm system is equipped with a silent hold-up alarm located _____. When pushed, we will immediately dispatch the _____ for your aid.

Important Note:

These emergency alarms are given a top priority with our Company. When we receive such an alarm, we IMMEDIATELY notify the authorities. We do not normally call your premises to verify the emergency alarm. If you accidentally activate (or think that you may have) an emergency alarm, NOTIFY OUR OFFICE IMMEDIATELY. Your emergency alarm is armed 24-hours a day, so even though your alarm system is not armed, they will transmit to our Central Station.

IX. Service

If the AC light on the may control panel is not lit at any time, check to be sure that the transformer is plugged into the outlet. If it is plugged in and the circuit breaker or fuse of OK, call American Alert for service.

[] If a problem appears on your telephone, disconnect the plug which connects your system to the telephone. (Ask your installer to show you where it is located.) If the telephone problem clears, call American Alert IMMEDIATELY for service; If the problem does not clear, call your telephone company for service.

Smoke Detectors If the fire alarm has sounded, you may have a problem with a smoke detector. Check all of the smoke detectors. When the smoke detectors are in normal mode there is a small red light on them that will blink once every five to ten seconds. If smoke detector has triggered, the red light will remain on steady. This is smoke detector that triggered the system.

***If an alarm occurs the siren will sound for eight minutes. After this time, the siren will shut off and the system will automatically reset. The red armed light will flash after an alarm to warn you that an alarm has occurred. When you disarm the system the flashing will stop.

The main control panel will also have a red flashing light next to the zone that has triggered. This is called an Alarm Memory, so that you can look at the main panel and tell what area triggered. The flashing light will clear automatically when the system is re-armed.

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SALES OR SERVICECall 466-7233 OR 1 800 852-2482
FALSE ALARMS OR TESTING /

UPON REQUEST.....An Alarm Certificate will be issued to your
insurance companies for any discount credits.